



**CITY OF ANDERSON POLICE DEPARTMENT**  
**CITIZENS COMPLAINT AGAINST POLICE PERSONNEL**



**Procedure:** In order to effectively deal with complaints against Police Personnel, the following information is requested. This information will be used to assist in the investigation of the complaint. You are asked to sign the form to certify that the information you are providing is true, accurate, and complete to the best of your knowledge. Please review the informational brochure or go on-line for more information about the process or ask to speak with a police department supervisor. Upon receipt of your complaint you will be asked to meet with a supervisor for follow-up information. The meeting may be held at the police department or other appropriate location upon your request.

Name of Officer \_\_\_\_\_

Your Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Name(s) of person(s), witness(es) involved in the incident**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Date of Incident \_\_\_\_\_ Time of Incident \_\_\_\_\_ Day of Week \_\_\_\_\_

Location of Incident \_\_\_\_\_

**Detailed Report of Complaint**

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## **Complaint Form**

By submitting this form, I certify that the above report is true, accurate, and complete as best I can present the facts pertinent to this complaint.

I understand that I may be requested to provide additional information and may be summoned to appear as a witness concerning the facts that I have outlined, if the complaint results in a disciplinary hearing held by the Anderson Board of Public Safety.

I understand that the investigation will follow the procedures set forth in the informational brochure that has been made available to me in paper format or on-line. I understand I will be required to cooperate in the investigation as outlined in the brochure to the best of my ability.

Once submitted, this form will be received by the appropriate supervisor. You should expect to be contacted within two business days. If for some reason you have not been contacted within that time frame or you have additional questions you can call the Police Department Administrative Staff at 765-648-6715.