



## *City of Anderson Police Department*

1040 Main Street  
Anderson, Indiana 46016  
Phone (765) 648-6700 ~ Fax (765) 648-6784  
[www.cityofanderson.com](http://www.cityofanderson.com)



**Mayor Thomas J. Broderick Jr.**

**Chief Tony Watters**

### **2017 Anderson Police Department Recruiting Process**

The recruiting will consist of a three phase process to identify qualified applicants for the City of Anderson Police Department. Applicants must be between 21 – 35 years of age.

#### **I. Advertisement & Promotion of the Process**

##### **A. Public announcement of process and informational sessions**

##### **1. Four informative sessions to show applicants how the process works.**

- |                               |                                    |
|-------------------------------|------------------------------------|
| a. APD training room          | Tuesday April 4, 2017 @ 6:30pm.    |
| b. Excel Center (Raible Ave.) | Thursday April 13, 2017 @ 6:30pm.  |
| c. Mounds 10 Theatres         | Wednesday April 19, 2017 @ 6:30pm. |
| d. APD training room          | Saturday April 22, 2017 @ 2:00pm.  |

##### **B. Flyer distribution – Facebook, News Media, City Website, City Personnel, etc.**

##### **C. Opening and Closing Dates for Anderson City Application.**

1. April 1, 2017 thru May 10, 2017

##### **D. Applications will be received on-line at [www.cityofanderson.com](http://www.cityofanderson.com)**

1. Applicants without a computer can apply at the library or at the city of Anderson Personnel Office.

##### **E. Criminal History Checks**

Those who successfully complete and submit their applications will receive a packet from the police department which will include two waivers.

1. Waiver for FBI Criminal History Check
2. Waiver for taking the physical agility test with signed physician approval.



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### **II. Phase I Testing**

#### **A. Physical Fitness Test Saturday May 20, 2017**

1. Applicants who successfully completed the city application, and are eligible from a physicians signed release, will be eligible to participate in the police department Physical Agility Test.
2. The physical test will be a Pass/Fail examination consisting of minimum exit standards of the Indiana Law Enforcement Academy (ILEA). Applicants will be contacted with location, and time for test.

#### **B. Written Examination Saturday June 3, 2017**

1. Applicants who successfully completed the physical fitness exam in addition to the other previous required items will be eligible to take the written examination.
2. The exam is thru Standard & Associates, Inc. which is a standardized written test recognized by the Association of Chiefs of Police. Applicants must score a minimum of 70% to pass and continue in the process.
3. Applicants will be contacted with the location and time for taking the written exam.

#### **C. Oral Interviews Week of June 12-16, 2017**

1. Applicants who have successfully completed the prior tests will be interviewed by an "Oral Interview Board" selected by the Administrative Staff.
2. The questions and scoring of answers is done in accordance from materials provided by Standard & Associates, Inc.

#### **D. Phase 1 testing will end at the completion of Oral Interviews. An "Eligibility List" will be created to begin Phase II of the applicant process. Projected date for finalizing the eligibility list is June 21, 2017**

1. Any candidate that makes the eligibility list, and is being considered for employment, will have a criminal background investigation conducted. Additionally, candidates will be given a voice stress test. The anticipated date of completing background checks and beginning voice stress tests is June 28, 2017



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**III. Conditional offer of Employment & Phase II testing**

- A. "Conditional offer of Employment" will be offered to the prospective candidate(s).
  - 1. The candidate(s) agree that they will take the employment offer prior to the next phase of testing.
- B. Medical Examination
- C. Psychological Examination
  - 1. The candidate will be required to complete a medical and psychological examination that is required by the state pension board, and our local board of public safety.
- D. Pension Board
- E. Board of Public Safety
- F. Candidate(s) Sworn in by Mayor Thomas J. Broderick Jr.